



**PAB**

**POLICE  
ACCOUNTABILITY  
BOARD**

# **BOARD MEETING REPORT**

**MARCH 6, 2025 – APRIL 3, 2025**

**Prepared By:**

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Executive Director  
Police Accountability Board**

## **Overview**

This report outlines the key activities, transitions, and accomplishments of the Police Accountability Board (PAB) since the last board meeting. With the successful conclusion of our community survey, staffing transitions, and increased collaboration with city partners, this period has been marked by growth, reflection, and renewed momentum toward transparency, trust, and accountability.

## **1. Community Engagement & Public Affairs**

### **Community Survey Results Released**

Between November 2024 and February 2025, the PAB received 212 survey responses from community members across 43 zip codes. Key findings include:

- 66% of respondents believe the city is not doing enough to hold RPD accountable.
- 75% support the release of investigative reports.
- 68% favor PAB having disciplinary authority.

The press release was distributed to key stakeholders and the media. Full survey analysis and action steps were developed and will be presented at the April 3, 2025, board meeting.

### **Community Engagement Highlights**

- Presentation to the Youth Policy Task Force Group on March 12, 2025, and presentation at the Youth Policy Task Force Town Hall at School 33 on March 27, 2025.
- Continued development of the Youth & Community Engagement Subcommittee (up for vote this meeting).

- Interview with Upstate NY Gospel Magazine focused on transparency and faith-based partnerships.
- Planning participation in “Be the Healing” Symposium, a citywide event focused on justice and healing.

## **Social Media & Outreach**

- The PACE team will begin recording monthly social media content featuring Board members to increase visibility.
- Board support is requested to participate in 1–2 hour monthly taping sessions.

## **2. Case Management & Investigations**

### **New Staff & Certification**

- **Cooper Townsend** joined the Investigations Division on March 24.
- **Casey** completed Level 1: Forensic Video Analysis & the Law through LEVA, advancing our video evidence capabilities.

### **Investigative Systems & Process Enhancements**

- Reduct implementation continues to streamline video review.
- Use-of-force documentation protocols discussed with RPD.
- SFT uploads, RPD packet prep, Genetec, and misconduct data entry process updates completed.

### **Camera Room Tour:**

- A site visit to the Camera Room is scheduled. Staff have been invited to share questions in advance.

### 3. Policy & Oversight Initiatives

#### Unredacted Reports & Legal Progress

- Board vote scheduled to release unredacted investigative reports in accordance with *NYCLU v. City of Rochester*.
- Discussions underway regarding inclusion of Board member names in final case reports.

#### Policy Projects

- Locust Club lawsuit proceeding to summary judgment phase (next court date: April 10, 2025).
- Ongoing work on General Order 502 revision and community education.

### 4. Internal Operations & Staffing

#### Leadership Transitions

- **Ben Wittwer**, Deputy Executive Director & General Counsel, completed his final day on March 28.
- Cross-training and role redistribution have been completed:
  - **Kannan** leading Investigations
  - **Delores** managing JustFOIA, CaseIQ, and NACOLE
  - **De'Jon** supervising legal team
  - **Lesli** overseeing Directors and intern procurement
  - **Sandra** supervising the Language Access Coordinator

#### Staff Milestones

- Celebrated Ben's departure and Lu's transition to full-time.
- Acknowledged staff anniversaries: Mary, Josh, and Tara (3 years at PAB).

## **New Hires & Recruitment**

- **Kevin Rambold** joined as Staff Attorney.
- Interviews for Director of PACE completed. New hire anticipated to start very soon.

## **Training**

All-staff Implicit Bias and Antiracism training facilitated by the Center for Dispute Settlement.

## **5. Interagency Collaboration**

### **Meetings with Chief Smith**

- Topics included:
  - Unredacted report implementation
  - Training models for investigators
  - RPD trauma support
  - Coordination with DA's office

### **RPD Liaison**

- Captain Steven Swetman has resumed his liaison role, replacing Captain Radens.

### **Citizen's Police Academy**

Six staff and one Board members participated in this required training on Wednesday, April 2, 2025

## 6. Communications & Visibility

### Media

- Press release and media outreach completed for survey results.
- PAB continues exploring increased presence in Spanish-language and youth-centric platforms.

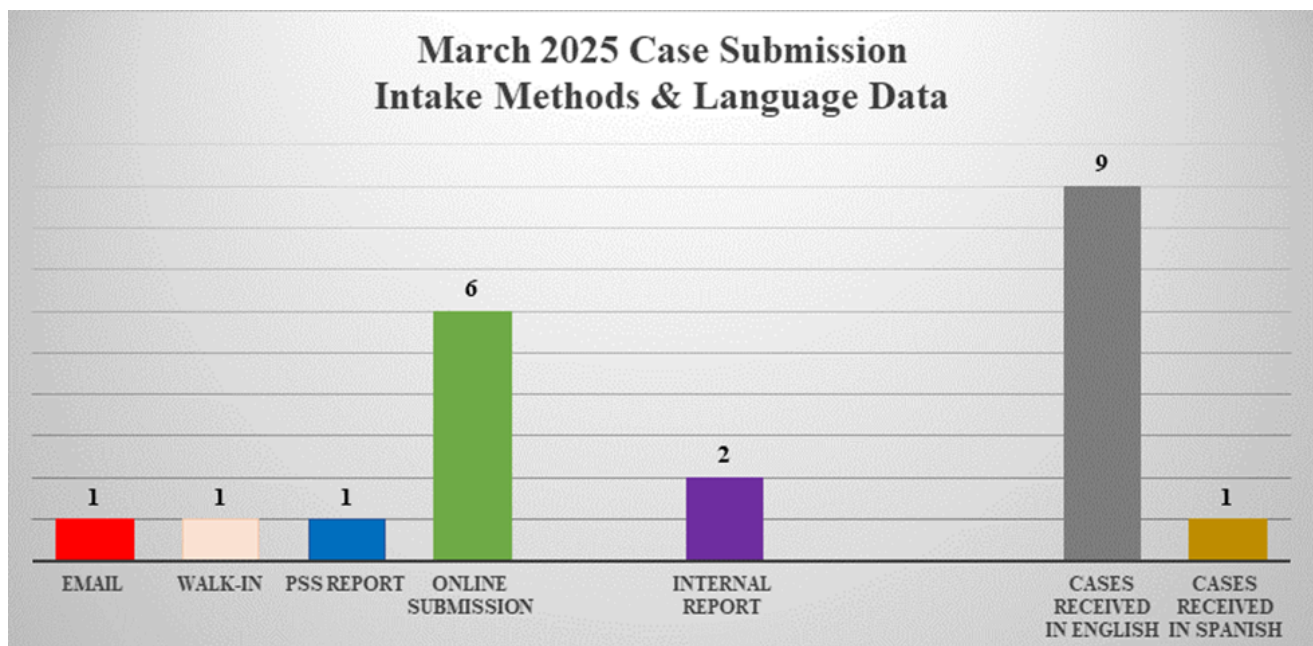
### Website & Tech Infrastructure

Luan Vu transitioned to full-time Webmaster to support RocPAB.org and digital platforms.

## 7. Looking Ahead

- Continued interagency meetings
- Planning for COPA site visit (Fall 2025)

## 8. PAB Reports



**PAB Reports by Disposition as of March 31,2025**

Closed	3
Case Management Review	2
Request for Information	4
<b>Total</b>	<b>9</b>

**Internal Case Submission**

Investigation Review	1
Request For Information	1
<b>Total</b>	<b>2</b>

**Findings & Actions**

**Reports Closed**

Board Closed - Findings and Decisions Submitted	<b>3</b>
<b>Total</b>	<b>3</b>

# PACE REPORT - MARCH 2025

## Public Affairs & Community Engagement

PACE Director: Sandra J. Simon

Campaign Type	Description	Attendees
Rochester Baptist Ministers Alliance	Initial presentation was made to a portion of the leadership team and will be revisited	12
Center For Youth (Intro)	Introductory meeting with Brittany Schulik	1
Lyell Otis Community (LOCA)	Presentation	25
Plymouth Exchange Neighborhood Association (PLEX)	Presentation	8
Youth Task Force Meeting	Dr. Myers-Small had a meeting with youth task force members and facilitators	16
RESTORE	Presented to staff and volunteers of Sexual Assault survivor advocacy group	9
RTS Advertisement Meeting	Reviewed marketing options, costs, and benefits for the PAB campaign.	1
490 Farmers	Presentation to community members affiliated with local 501c3	18
AKOMA	Presentation to African American Women's Choir Group	36
Center for Youth	Presentation to Case Management staff at their 905 Monroe location	22
Youth Policy Town Hall	Dr. Myers Small presented policy recommendations and an overview of PAB services	75
<b>Total:</b>		<b>223</b>
<b>Press Interactions</b>		
Press Releases	Board updates and Community Survey Analysis	3
Interviews Facilitated	Upstate NY Gospel Magazine	1
<b>Flyers and Event Marketing</b>		
Resource Booklet Distribution	Primary focus for distribution was through events listed above, but a number of community sites were also reached through dropoffs. March focus was primarily in the South and North-West quadrants, but every district was reached at least once through drop-offs	24
<b>Social Media</b>		
Instagram	New consistency in "reels" leading to higher non-follower engagement, and content from community presentations leading to high engagement.	1,500
Website Traffic	Other than "Home" page, "Our Board" was the most visited page on the site. This shows the impact of the new "Board Meeting Summary" posts that will be regularly featured on our social media platforms.	4,000



## **Conclusion**

March 2025 has been a pivotal month of transition and community connection. With clear survey findings, strategic leadership changes, and a strengthened partnership with RPD, the PAB is poised to enter Q4 with clarity, energy, and purpose.

## **Attachments:**

- March 2025 Case Management Summary
- March 2025 PACE Report