

**Regular Board Meeting  
Police Accountability Board  
July 6, 2023 at 6:30 PM**

245 E. Main Street, Rochester, NY

Livestreamed on Facebook (facebook.com/rocpab) & YouTube  
(youtube.com/rochesterpab) & Twitter

**Attendees**

Board Members: Lawrence Knox (Chair), Arlene Brown (Vice Chair),

Daniel Cadet, Rabbi Drorah Setel, Rev. Keith Patterson

Absent/Excused: Mary E. Wambach, William Clark

Staff: Sherry Walker-Cowart, Victoria Harmon, De'Jon Hall

ASL Interpreters: Kel Mullaney, Anna Walton, Lisa Zalar

Item	Details	Vote	Time
<b>Start of Meeting</b>	<u>Welcome &amp; Introductions:</u> Chair Knox called the meeting to order and requested self-introductions. Board members introduced themselves.		6:38PM
<b>Approval of Prior Minutes</b>	<u>Minutes:</u> June 15, 2023. Motion to approve the minutes made by L. Knox, with a second by D. Cadet. Motion carried.	Unanimous	6:40PM
<b>Staff Report</b>	<u>Public Affairs:</u> <ul style="list-style-type: none"> <li>The Public Affairs and Community Engagement team has launched a radio ad campaign. It is being broadcast frequently to maximize reach.</li> </ul> <u>Investigations:</u> <ul style="list-style-type: none"> <li>Updated case status: Numbers are similar, cases are being worked on despite the limited staffing. We are actively working behind the scenes to expedite the progress of cases.</li> <li>The PAB received 360 complaints by the end of June 2023 and is anticipating 350 complaints for the new fiscal year.</li> </ul>		6:40PM

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Operations:

- Interviews for the Director of Investigation and Director of Case Management positions have concluded. These positions will be filled very soon.
- We have started scheduling interviews for the investigator positions.
- Senior attorney interviews have concluded and an offer has been made.
- We are currently working on creating a second senior attorney position.
- A productive staff meeting was held today (July 6, 2023) with the City Council President, Miguel Meléndez, the new City Council Attorney, Zilka A. Saunders, and Council members Kim Smith and Stanley Martin. Items discussed addressed the barriers and challenges faced by the PAB in meeting the expected work standards. It is expected to have these meetings on a monthly basis.

Policy and Oversight:

- The Chief of Policy and Oversight, De'Jon Hall, provided updates on the data transparency proposal and recommendations. Chief Smith largely agreed with the recommendations and highlighted their ongoing implementation efforts. However, further clarification on the timelines is needed, and a meeting with Chief Smith is being arranged.
- Two oversight investigations are underway, one on the deployment of beanbag guns within RPD and the other on the use of force involving juveniles. However, these investigations are currently on hold due to the need to establish systems for secure file transfers and ensure the

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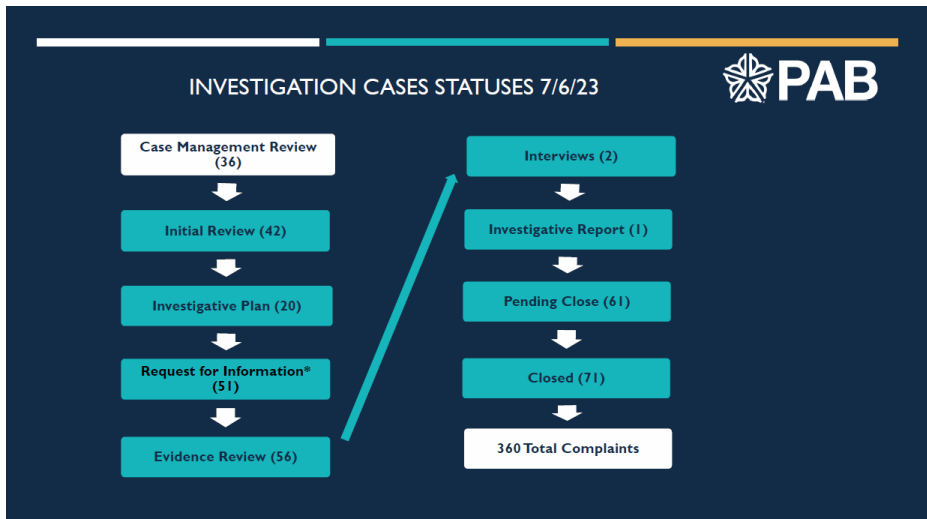
<p><b>Chair's Report</b></p>	<p>confidentiality of information from the RPD to the investigations team.</p> <p><u>Chair's Report:</u></p> <ul style="list-style-type: none"> <li>• Monthly board meetings will now be held once a month instead of bi-weekly to prevent burnout among board members. Additional meetings can be scheduled if necessary.</li> <li>• A non-scientific survey was conducted by the City Council to assess the work being done in the agency. However, the survey did not meet standards as the data and interviews did not support its findings. Additionally, the demographics of the survey were not representative of the city, which aligns with the conclusion drawn from it. However, there were some comments in the survey that the staff might find useful.</li> <li>• Accountability is necessary, so we will not engage in a debate about the existence of the agency since it was voted on by the public. Our focus is on the work requested by the community, and nothing will deter the staff from achieving that goal.</li> </ul> <p><u>Committee Reports:</u></p> <ul style="list-style-type: none"> <li>• Training Committee: The second half of the board members' training was completed last week. Conversations are ongoing with the council to determine the trainings required for the board members.</li> <li>• There will be eight board members by the end of the month, pending a successful council vote. Applications for the East District board member are still open.</li> <li>• New board members will receive the same training as other board members. They will also receive specific training relevant to their work, separate from the staff's training.</li> </ul>		<p>6:52PM</p>
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	<ul style="list-style-type: none"> <li>• Dr. Rose Nichols from the Department of Human Resource Management has connected with the training manager, Angela Tucker-Hill, to follow up on the requested trainings for the board.</li> </ul> <p><u>Search Committee:</u></p> <ul style="list-style-type: none"> <li>• The interim director of the PAB will not be a candidate for the executive director position.</li> <li>• The search process is underway, and a job description has been approved.</li> <li>• A professional search firm will be hired to assist with the search once the job description is approved by the city.</li> </ul>		
<p><b>Old Business</b></p>	<p><u>Old Business:</u> No report</p>		<p>6:54PM</p>
<p><b>New Business</b></p>	<p><u>New Business:</u> No report</p>		<p>6:54PM</p>
<p><b>Executive Session</b></p>	<p><b>ADJOURN TO EXECUTIVE SESSION</b> – Motion made by D. Setel with a second by D. Cadet to adjourn to executive session.</p> <p><b>End of meeting.</b></p>	<p>Unanimous</p>	<p>6:55PM</p>

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*Investigations Unit – Access PPT presentations slide copies.*



**Next Meeting: August 3, 2023 – 6:30pm**

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