

**Rules Committee Meeting  
Police Accountability Board  
April 19, 2022 at 6:30 PM  
Conducted Over Zoom**

**Attendees**

Board Members: Harrison, Brown, Setel  
Staff: Pacheco-Walker

Item	Details	Vote	Time
Start of Meeting	<u>Welcome &amp; Introductions:</u> Committee Chair Harrison called the meeting to order.	N/A	6:32PM
Meeting Discussion	<p>Harrison began with the proposal by Setel to amend the Rules of Order to reflect rotation of meeting facilitation duties amongst Board Members. Noted that he believes that the Charter is vague enough to allow the Committee to enact this amendment. Harrison stated that he would like to bring the proposed amendment to the full Board at the next regular meeting.</p> <p>Brown agreed stating that the proposal is in line with what the PAB wishes to do for the community. Asked if Setel or Harrison could paraphrase the amendment for viewers.</p> <p>Setel explained that the rule as is states that the Chair will facilitate meetings and she proposed that the language be amended to say that the Chair shall facilitate, or appoint another Board Member to facilitate, meetings.</p> <p>Brown re-stated her agreement, asked if there is anything else to discuss.</p> <p>Harrison had no other matters to discuss.</p> <p>Setel noted that when the Committee brings the proposal to the Board, it should include that they had discussed that anyone serving on the Board should be able to acquire whatever leadership skills they can offer. Also noted that it is voluntary, the Board will not force any member to facilitate.</p> <p>Harrison asked if those sentiments were part of the documentation. Setel responded that they were not but she felt they should be expressed to the Board.</p> <p>Harrison asked that any caveats be included in the documentation. Setel offered to write something up.</p>		

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	<p>Brown asked if it was written anywhere that new Board members would receive a copy of Robert’s Rules of Order when they join. Harrison answered that there is no process that he is aware of.</p> <p>Setel stated that is a great point, and something she wishes to work on as a part of the Training Committee. Also noted that Robert’s Rules of Order is available online. Setel explained that all Board members should receive training on the PAB legislation, and that when she had first joined an attorney was available to walk her and others through the Charter. Further explained that she believed some kind of training on Roberts Rules should be had and that she thought that the Rules of Order were a simplified version of them.</p> <p>Harrison asked if she was referring to the rules that the Board had just adopted. Setel replied not the Organizational Rules, but the Board Rules of Order.</p> <p>Brown expressed favor in giving all members hard copies of Robert’s Rules of Order, as she had assumed that all members had received them or had been trained on them. Setel replied that it could be discussed.</p>		
<p align="center">End of meeting</p>	<p>Committee Chair Harrison adjourned the meeting.</p>	<p align="center">N/A</p>	<p align="center">6:42PM</p>

Recording Clerk: Marina Pacheco-Walker